



**Minutes of the Meeting of the Massachusetts College of Liberal Arts
BOARD OF TRUSTEES**

Approval of the Minutes of the October 27, 2011, Meeting of the Board of Trustees

Upon a motion duly made and seconded, it was

VOTED: To approve the minutes of the October 27, 2011 meeting of the Board and all actions contained therein.

Report of the November 16, 2011, Academic Affairs Committee Meeting

Trustee Dudley delivered the report on behalf of the committee.

Affairs, Dr. Paul LeSage from the English/Communications department. The committee received an update on faculty sabbatical proposals for the 2012-2013 academic year. There was a

It was noted that this is a thorough and extensive process of self-study and data collection that allows for an institutional review of progress over the past ten years.

Upon a motion duly made and seconded, it was

VOTED: To approve the minutes of the November 16, 2011, meeting of the Academic Affairs Committee and all actions contained therein.

Report of the December 1, 2011, Fiscal Affairs Committee Meeting

Trustee Clemmer delivered the report on behalf of the committee.

At the meeting the committee reviewed the College financial report for the first quarter of Fiscal Year 2012. It was noted that the College manages the budget carefully. There was a discussion of campus budget projections, which include assumptions about state appropriations, costs of contracts negotiated by the Commonwealth with the collective bargaining units that serve the state university system, fringe benefit costs, and possible debt service related to capital projects. The committee reviewed a association of national economic trends, which informed a review of student fee history at MCLA. The committee and President Grant acknowledged the work of Vice President Stakenas and Treasurer Desmarais in managing the budget process.

Upon a motion duly made and seconded, it was

VOTED: To approve the minutes of the December 1, 2011, meeting of the Fiscal Affairs Committee and all actions contained therein.

Report of the December 6, 2011, Student Affairs Committee Meeting

Trustee Fairbank delivered the report on behalf of the committee.

At the meeting the committee witnessed a swearing in ceremony for Campus Police Officer Greg LeBeau. This brief ceremony acknowledged publically

President Grant thanked Trustee Bellemore and Student Government Association President Todd Foy for their work in representing their fellow students. She also acknowledged the work of Director Charon in managing the campus input process around this important discussion.

The president provided an update of faculty and staff searches, including searches for a Chief Information Officer and a director of continuing education.

President Grant provided an update on the state budget process.

The president provided a brief update on campus activities, including the fall performance by student a cappella group the Allegrettos in the Lenox caroling competition.

President Grant noted that a kickoff meeting was held for the faculty and staff who will chair

President Grant wished all in attendance happy holidays.

Chair

Chair Crowe wished the Board and staff happy holidays. He thanked Trustee Allen for hosting the annual former trustee luncheon. He congratulated President Grant on receiving the Berkshire Chamber of Commerce Hayden Award in recognition of her service to the community.

Adjournment

There being no further business to come before the Board, and upon a motion duly made and seconded, and upon a unanimous roll call, it was

VOTED To adjourn the meeting at 6:03 p.m.